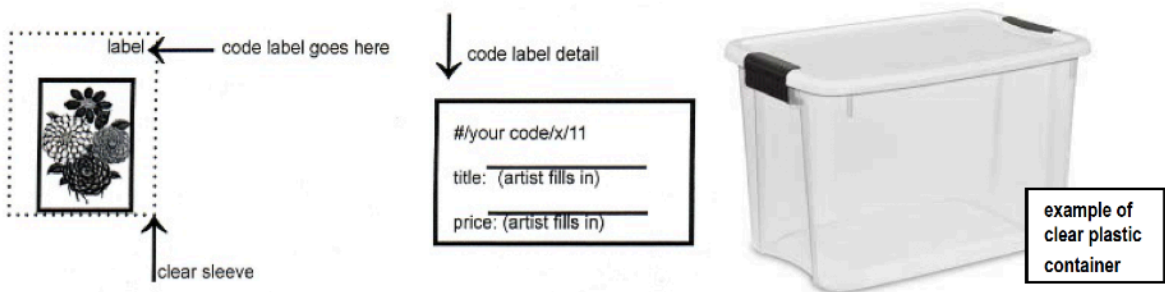


All artists must adhere to the following guidelines to be included in the sale:

1. Each participant **must** be a Leighton Art Centre Artist Member in good standing.
2. Artwork must be **original, new and unframed**. No reproductions or open edition prints accepted.
3. **Packaging and Presentation:** In order to conduct the sale in a professional manner, artists must deliver their artwork in an **unadorned, standardized, clear plastic container measuring no bigger than 26" L x 26" W x 26" H maximum**. Artists may use smaller clear plastic bins that best accommodate their artwork, as long as it is under the maximum size limit. Containers exceeding the maximum measurements and/or not made of clear plastic will not be accepted. Clear plastic bins in a variety of sizes can be found at Walmart, Superstore, Staples, HomeSense and Canadian Tire.
Note: LAC staff will prepare and mount a standardized artist name label on each container.
 - All artwork must be delivered in good repair and unframed in clear plastic cello packaging.
 - Cello bags are available at Crystal Clear Bags Canada by calling toll free: 1-888-436-6197 or online: www.clearbags.ca, or from Kensington Art Supplies in Calgary: 403-283-2288.
4. Art is limited to **20 pieces per artist**.
5. Your **inventory sheet (Schedule CC) must be completed** & accompany your art work for check in.
6. Each piece must have a **title and price on the code label that matches your inventory sheet**.
 - Please place the label on the front top right corner, **see diagram below!**
 - Please supply an **artist biography** on the back of each piece of art.
 - **IMPORTANT:** NO personal contact information or business cards loose in the bin - business cards must be sealed in the bag with your artwork, please.



7. The **registration fee** to participate in the Christmas in the Country Art Sale is **\$20.00 + GST** and will be collected when you deliver and check in your art.
8. **Deadline for delivery of your artwork is 4pm on Saturday, October 26, 2019.** No art will be accepted after this date. Please deliver your bin of artwork to the centre between 10am and 4pm, Wednesday - Sunday. Artists may deliver their boxes to the Leighton Art Centre anytime after they have received their labels in the mail. **Bin lid is not required!**

**** NEW for 2019:** we are going to continue our Christmas in the Country Art Sale during our regular operating hours through December 21, 2019 (no Youth Works show in December this year). Advertising about the extension will go out following the 2nd weekend of the sale. Artists are encouraged, *but not required*, to leave their bins with us through December 21, 2019. Earliest pick up date is November 12, 2019; latest is January 25, 2020.

Please advise Lindsay if you will need to pick up your bin before December 21st. **

We will need a lot of help to make this event a success! if you are interested in volunteering for the sale, please contact Lindsay: lindsayc@leightoncentre.org or 403-931-3153.